

2b: Procurement Delegations

These should be read in conjunction with the Council's Contract Standing Orders and the Council's procurement guidance.

2b: Procurement Delegations					
No.	Function	Level 1	Level 2	Level 3	Level 4
B.1	Authorising of Purchase Orders	£500,000	£100,000	£20,000	£5000
B.2	Authorise Invoices (and credit notes) for previously approved expenditure	£500,000	£100,000	£20,000	
B.13	Termination of Contract	√		None	
B.24	Management of Approved list of Contractors/vendor database/list of framework contractors and suppliers	√		None	
B.35	Purchasing from within a Framework Contract (Registered by Slough Borough Council) Procurement Centre)	√		£5,000	
B.46	Authorise Invoices (and debit notes) for previously approved expenditure, for Capital Projects	£500,000	£100,000	£20,000	£5,000
B.57	Issue procedural instructions on matters concerning contracts and procurements	√	√	Prepare draft only	Prepare draft only
B.68	Maintain list of suppliers for small work contracts/specialist works and advise on prospective suppliers and select list of tenders	√	√	√	√